

**Sports Authority of India**

Gate 10, JLN Stadium, Lodhi Road,  
New Delhi - 110003

F No.: 01-20005/11/2024-HO - ES Division

Dt: 13.05.24

**Circular**

**Sub: RFP, Tender Evaluation and Contract management – w.r.to Appointment of a management operator for Operating and Maintenance of various unutilised/underutilised infrastructure of SAI Stadia in Delhi – reg.**

In reference to the subject cited above, in order to expedite the tendering process, timely evaluation and to ensure uniformity in the process, it has been decided by the competent authority to delegate the said tasks to Equipment Support Division, SAI HO.

It shall be the responsibility of ES Division to Prepare the RFP, Float, evaluate, finalise the tenders for Appointment of a management operator for Operating and Maintenance of various unutilised/underutilised infrastructure of SAI Stadia in Delhi

Stadia Division, SAI HO, shall identify the infrastructure which is unutilized or underutilized and fix an estimate/minimum base price based on scientific analysis and convey the same to ES Division for further preparing the RFP, Floating, evaluating and finalizing of the said Tenders.

Upon finalization of the tenders by ES Division, the case shall be handed over to Stadia Division for entering into contract and further implementation and monitoring of the contract.

This shall come into effect immediately.

This is issued with the approval of the competent authority.

**(Kailash Chand Meena)**  
**Dy. Director (ES)**

To,

- i. All Heads of Divisions, SAI Head Office
- ii. DD to DG, SAI
- iii. Assistant Director, IT-For uploading in website
- iv. Assistant Director, Raj Bhasha- For Hindi Version
- v. Assistant Director to Secretary SAI